



PARLIAMENTARY SERVICE COMMISSION

CPST TRAINING CALENDAR 2023 / 2024 FINANCIAL YEAR



CODE	COURSE	DATES	TARGET	VENUE	COORDINATOR
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MEMBERS OF PARLIAMENT

CPST/PFM/P/400/10/23	Strategies for Management of Funds for Senate M and E	TBC	Senate Committee on Finance and Budget	Mombasa	Dr. George Wakah George.wakah@parliament.go.ke +254722600228
CPST/CCI/P/600/11/23	The place of Artificial Intelligence for Public Policy	TBC	Members drawn from the Committees of Senate and National Assembly in charge of Information and Communication Technology	Mombasa	Mr. Anthony Ngugi Anthony.ngugi@parliament.go.ke +254720885196

MEMBERS OF COUNTY ASSEMBLY

CPST/PFM/CA/400/10/23	Emerging Issues in Budget Implementation and the Role of the Legislature.	2 nd to 6 th October, 2023	Members of Public Accounts, Investments Committees and Members of Budget Committees	Naivasha	Mr. Charles Atamba charles.atamba@parliament.go.ke +254721334653
CPST/PFM/CA/400/2/24	Gender Responsive Budgeting	12 th to 16 th February, 2024	MCAs and relevant caucuses	Naivasha	Ms. Pauline Kigera Pauline.kigera@parliament.go.ke +254720339472

PSC STAFF

CPST/HRM/P/500/9/23	ToT Master class	11 th to 15 th September, 2023	PSC Staff & External participants <i>(by invitation)</i>	Dubai, UAE	Dr. Martin Mbewa Martin.mbewa@parliament.go.ke +254734876971
CPST/HRM/P/500/10/23	CPST Training of Trainers Programme (TOT)	9 th to 14 th October, 2023	PSC Staff & External participants	Naivasha	Mr. Hudson Mwakili Hudson.mwakili@parliament.go.ke +254724738183
CPST/HRM/P/500/12/23	Foundations of Legislative Practice and Procedure	4 th to 15 th De- cember, 2023	PSC Staff (Scale 6&7)	Naivasha	Mr. Anthony Ngugi Anthony.ngugi@parliament.go.ke +254720885196
CPST/HRM/P/500/1-2/24	Senior Legislative Management Course	8 th January to 9 th February, 2024	PSC Staff (Scale 10—13)	Naivasha	Ms. Linet Misati Linet.misati@parliament.go.ke +254721451199

COUNTY ASSEMBLY STAFF

CPST/ICCP/CA/300/10/23	Evidence-based Report and Minute Writing in Legislatures	6 th to 10 th November, 2023	Clerk Assistants, Researchers, Hansard Officers and other staff in the legislature	CPST	Ms. Pauline Kigera Pauline.kigera@parliament.go.ke +254720339472
CPST/LPM/CA/200/2/24	Managing an Effective Table Office	5 th to 9 th February, 2024	Clerk Assistants	CPST	Mr. Peter Muchira Peter.muchira@parliament.go.ke +254716634667
CPST/HRM/C/500/3/24	E-records Management in the Legislature	11 th to 15 th March, 2024	ICT officers, Librarians, Records officers	CPST	Mr. Anthony Ngugi Anthony.ngugi@parliament.go.ke +254720885196
CPST/CCI/CA/600/4/24	Safety & Security Management in the Legislature	8 th to 12 th April, 2024	Serjeant-at-arms and Security Department in County Assemblies	CPST	Mr. Hudson Mwakili Hudson.mwakili@parliament.go.ke +254724738183
CPST/HRM/C/500/4/24	Effective Management of Career Progression in the Legislatures'	15 th to 19 th April, 2024	HR Officers.	Naivasha	Ms. Pauline Kigera Pauline.kigera@parliament.go.ke +254720339472
CPST/ LPM /CA/200/5/24	Managing Legislative Committees	6 th to 10 th May 2024	Clerk Assistants,	CPST	Mr. Peter Muchira Peter.muchira@parliament.go.ke +254716634667
CPST/CCI/CA/600/5/24	Protocol and Events Management in the Legislature	13 th to 17 th May, 2024	Public Relations and Protocol Officers.	Naivasha	Mr. Ahmed Muktar Ahmed.muktar@parliament.go.ke +254722168389

REGIONAL PARLIAMENTS AND OTHER STAKEHOLDERS

CPST/CCI/RP/600/11/23	Multi-methods Research and Policy Analysis	13 th to 24 th November 2023	Researchers, Clerks, Legal Counsel, Fiscal Analysts from Regional Legislatures	Naivasha, Kenya	Dr. Martin Mbewa Martin.mbewa@parliament.go.ke +254734876971
CPST/PFM/RP/400/2/24	Foundations for Budget Document Analysis, Interpretation & Reporting	19 th – 25 th February, 2024	Fiscal Analysts from legislatures (County Assemblies and National Legislatures)	Naivasha, Kenya	Mr. Charles Atamba charles.atamba@parliament.go.ke +254721334653
CPST/PFM/P/400/4/24	Optimising Public Debt Management Frameworks	April, 2024	Members of Parliament from the Region	Naivasha, Kenya	Dr. Martin Mbewa Martin.mbewa@parliament.go.ke +254734876971
CPST/ LPM/RP/200/4/24	Leveraging on Parliamentary Procedures for Effective Oversight, Representation and Legislation	9 th – 11 th April, 2024	Chairpersons of Legislative Committees	CPST	Mr. Peter Muchira Peter.muchira@parliament.go.ke +254716634667
CPST/ LPM /RP/200/5/24	Monitoring and Evaluation for Oversight by Legislative Committees	1 st – 3 rd May, 2024	Members of Legislature	CPST	Mr. Peter Muchira Peter.muchira@parliament.go.ke +254716634667
CPST/CCI/RP/600/5/24	Contemporary Issues in Safety and Security for Legislatures	13 th -17 th May, 2024	Security and Serjeant at arms of regional parliaments	Naivasha, Kenya	Mr. Hudson Mwakili Hudson.mwakili@parliament.go.ke +254724738183



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